



# WENTWORTH

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## Institute of Technology

**Welcome to Wentworth Institute of Technology!**  
**Please take a moment to read this important information for COF students.**

### **Important dates to remember for Fall 2018**

Thursday, September 6	First day of classes, Fall 2018*
Thursday, September 13	Last day to drop/add a course
Monday, October 8	Columbus Day Holiday – No on campus classes
Wednesday, October 17	Midterm grades posted on LeopardWeb - 9am
Sunday, November 11	Veterans Day Holiday
Tuesday, November 20	Last day to Withdraw
Thursday-Saturday, November 22-27	Undergraduate Thanksgiving Recess- No class
Wednesday, December 5	Last day of classes
Thursday, December 6	Study Day
Friday-Wednesday, December 7, 10-12	Final Exams
Monday, December 17	Final grades due
Wednesday, December 19	Final grades posted on LeopardWeb - 9am

**\*Please note this may be different than your home institution**

**\*Please note that cross-registered students may get permission from their home institutions' residence life office for early arrival/late departures if there is a conflict between the two institutions' schedules.**

### **Grades**

The deadlines for posting grades at Wentworth may be different from those at your home institution.

**\*\*\*If you are planning to graduate from your home institution in December**, please note the due date of Wentworth's final grades. If your home institution has a different due date for final grades, please speak with your Wentworth instructor as soon as classes start to ask if they will be able to submit your final grade by that date. This is imperative, as it could interfere with your degree completion if this is not clarified ahead of time with your Wentworth instructor.

### **Add/Drop Period**

**Before attempting to add into a class, please call the Student Service Center at 617-989-4020 to see if there is space available.** COF students wishing to add or drop a course must adhere to Wentworth's deadlines. The add-drop process for a cross-registered course involves both the host and home institution. The student must complete a drop form from Wentworth's Student Service Center, and then bring a copy to their home institution's registrar office. The process is not complete until both steps are taken.

### **How to Access the Wentworth Institute of Technology Portal – "LeopardWeb"**

Go to: <http://lconnect.wit.edu/>

### **For First Time Users**

Please follow the instructions on the letter you received with your Wentworth Student ID Number. This includes instructions on how to log into LeopardWeb for the first time.

### **Blackboard**

You can access Blackboard within the LeopardWeb portal by going to Academic Resources and clicking on the direct link to My Courses.

**Leopard Web Portal – Online Academic Resources**

In LeopardWeb, you can view your final grades, unofficial transcripts, and class schedule.

**Wentworth Institute of Technology Email**

You can access your Wentworth email account via the Portal. Check your email often since email is the primary mode of communication for all students, staff, and faculty at Wentworth.

**Wentworth Institute of Technology - Office of the Registrar**

Student Service Center – Williston Hall

550 Huntington Avenue

Boston, MA 02115

Telephone: 617-989-4020

[ssc@wit.edu](mailto:ssc@wit.edu)

[www.wit.edu/ssc](http://www.wit.edu/ssc)

**A link to COF FAQs**

<http://www.colleges-fenway.org/CrossregstudentFAQ.shtm>